



Information Booklet

Te Miro School

'Together we grow'

Our Hope

To nurture confidence, respect and resourcefulness in tomorrow's Aotearoa. For all learners to be curious, creative, caring and courageous.

Welcome to Te Miro School. We are a full primary rural school that sits proudly in the centre of Te Miro Village on top of Maungakawa hill. Ngati Hauhau is our local iwi who share their knowledge and history with us. Just 10 minutes from Cambridge, we are tremendously proud of our rural setting, and our rural approach to play and education. Children climb trees, make huts, and move freely across our large outdoor space.

Our goal, to nurture children for their unique talents, marks us as distinct. One size does not fit all at Te Miro School. Learning is designed to meet individual learner needs, in contexts that learners can connect with. We provide a wide range of extra-curricular activities and opportunities for children to engage with. Intrinsic motivation is encouraged, where we develop extension for talented learners, and supportive remedial programmes for those needing targeted support.

Establishing effective partnerships with parents, family/whānau, and community is a priority at Te Miro School. We value open, honest and clear communication, and welcome your involvement in the school community. Our team maintains regular contact with families, celebrating learning successes, and sharing progress made towards achieving goals and challenges.

Te Miro School is a warm and supportive place to learn and belong, and we look forward to welcoming you in.



Our Values

Whanaungatanga

We engage in positive and collaborative relationships with our learners, their families and whānau, our colleagues and the wider community.

Kaitiakitanga

We connect with and protect our natural environment.

Kotahitanga

We grow and develop holistically.



We Encourage Tamariki To Be:

Courageous - Caring - Curious - Creative

School Organisation

Our learners are organised into three class groups. Our junior class learns in the Rata classroom, middle class in Kowhai and our seniors learn in the Rimu class. The make up of these classrooms depends on the numbers, though we do try to keep our junior class lower to give children the best possible start to school. We are very well resourced and learners have ready access to quality ICT tools as and when needed within learning programmes. A voluntary BYOD approach is in place in the Rimu class for Year 7 and 8.

The school grounds consist of large playing areas, tennis courts, two swimming pools, an orchard, native bush area, bike track, as well as spaces for small group work. Built in 1910, the original school building sits proudly within our grounds and is now a treasured learning space and community space where Te Miro Playgroup meet.

At Te Miro School you can expect to find a warm welcome and a sense of peace. We are innovative, and persistent in our approach to supporting every learner to meet his or her potential.

Strong partnerships are fostered, both within our school and beyond to the wider community. As a result, the school is very ably supported by a strong PTA group, a dedicated Board of Trustees, the Te Miro Playgroup and a proud community.

'Together we will grow', and stay committed to maintaining Te Miro School as a top-quality learning environment for our children.

Our Team

Staff

Michaela Phillips
Jennie Molloy

Principal
Office Administrator

principal@temiro.school.nz
office@temiro.school.nz

Fiona Ruthven
Lindsay Howl and
Emma McParland
Jen Cutler

Rata Class Years 1 & 2
Kowhai Class Years 3 & 4
Rimu Class Years 5-8

fruthven@temiro.school.nz
kowhai@temiro.school.nz

jen@temiro.school.nz

Laura Edward
Kim Henderson

Caretaker
Porcelain Technician

Board of Trustees

George Taylor - Chairperson
Fiona Ruthven - Staff Representative
Adam Thompson - Parent Elected
Kelly McIntyre - Parent Elected
Janie Taylor - Parent Elected
Kate Manion - Secretary
Michaela Phillips - Principal

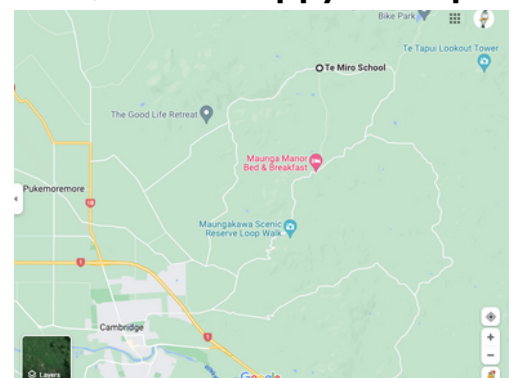


Contact

If you have any queries, please do not hesitate to contact us, we are happy to help.

Physical and Postal:

Te Miro School.
443 Te Miro Road
RD4, Cambridge
Ph: 07 8278147



Skool Loop App: Go to the App store on your Apple or Android device and search 'Skoolloop' to download the App to your phone or tablet.

Find us on Facebook (Te Miro School and Te Miro School Parents)
Website: www.temiro.school.nz



TE MIRO SCHOOL A-Z SCHOOL INFORMATION

AHUREI GROUP

YEAR 7 & 8

Our year 7 and 8 learners are highly valued as leaders in the school. Each year, our senior students are invited to discover their own potential, grow, and push themselves through participation in a range of experiences, including the Wilderness Camp, Ski Camp, the Pounamu Challenge (over two years) and 'Future Leaders' training. All senior learners will carry out 'passion projects', lead the sports events and organise community events, fundraisers, assemblies and seasonal celebrations.

Year 7 and 8 learners also attend the Technical Arts programme run at Cambridge Middle School.

ABSENTEES

If your child is going to be away from school then please let us know before 9.00 am by either:

- Phoning the school on (07) 8278146 and leaving a message on the answer phone or speaking with a staff member.
- Skool Loop App – fill out the details on the Absentee link.

AGRICULTURAL DAY

Our annual Ag Day is a highlight for our little school. Held at the end of Term 3, it is a family friendly community event on a Saturday. Children can go on to compete at the Cambridge Group Day and AMP show. All of the students are expected to come to school that day to be a part of the celebration. There are plenty of opportunities to meet the animals and watch the competition.



APPOINTMENTS

If your child needs to attend an appointment, please inform their teacher or the office and sign them in and out at the office.

ARRIVING AND LEAVING FROM SCHOOL

The school takes responsibility for students from 8:30am unless they are on the bus, or arrangements have been made with the school. This allows teachers time to get their programme organised for the day. Students are to walk their scooters, bikes and skateboards through the school grounds before and after school. School finishes at 3.00pm. Students can wait to be collected at the front of the school and should be collected by 3:15pm unless other arrangements have been made.

ASSEMBLIES

Whole School Assemblies are held some Fridays. These are an opportunity for our senior students to lead a gathering, practice their Te Reo and gain confidence speaking to an audience. We celebrate children's successes and acknowledge those who have demonstrated our school behaviours (Curiosity, Courage, Care and Creativity).



BEFORE AND AFTER SCHOOL CARE

If you need before or after school care, please contact the office and let Jennie know your needs. We will always provide options.

BOARD OF TRUSTEES

Our elected Board members from the community govern our school along with the Principal and a Staff Representative. Elections are every 3 years. The Board are entrusted to work on behalf of all stakeholders and is accountable for the school's performance.

BUS

The Ministry of Education provides a free bus that travels along Te Miro Road, Maungakawa Road and Brunskill Road. The bus arrives at Te Miro in the morning just after 8 am and leaves in the afternoon around 3:35pm. For more information on the exact route and to find out if you are eligible to use this service we ask that you contact Cambridge Travel Lines. Phone: (07) 827 7363



BUSH CLASS

Real-life, authentic and meaningful learning occurs naturally here, and teachable moments are captured in our Bush class held every Friday in a ten acre Kahikatea Bush close to our school. Teachers facilitate student learning by providing a variety of tools, resources and experiences that guide students to observe, reflect and find answers to their own questions. Students just need gumboots and we can provide some wet weather gear.



CAMPS

The schedule for camps is set out in the table below.



2023	2024	2025	2026
Year 4 to 8 camp	Whole School	Year 4 to 8 camp	Whole School
Yr 7&8 Wilderness	Year 7&8 Ski	Yr 7&8 Wilderness	Year 7&8 Ski



Every child will have 6 camps during their time with us.

CELEBRATIONS

Te Miro school celebrates each season, Summer, Autumn, Winter and Spring. Celebrating each unique season can lend us perspective and put us in greater touch with the natural world and its rhythms.

February – Summer Celebration with a swimming sports fun day (school day)

April – Autumn Celebration with the Autumn Harvest Festival (school day)

June – Winter Matariki Festival (at night time)

November – Spring Festival with Agricultural Day (on Saturday)

The whole community is invited to our Winter and Spring Festivals and they are very popular. At the beginning of the school year we also have a Community BBQ, organised and run by our Ahurei Group (Year 7&8) and at the end of the year we celebrate our graduating students and Te Miro learners at an end of year assembly held in the evening.



COMMUNICATION

Parents, family, whānau, and community members are always welcome at school. Important messages are shared in our fortnightly newsletter that is put up on the Skool Loop App and on our website www.temiro.school.nz. Please ensure we have your correct email so it can also be emailed to you. Parents also choose to connect with us on Facebook where we share upcoming events, general information and successes. Te Miro parents also have a facebook site <https://www.facebook.com/temiroschool>.



DONATION

Although New Zealand schools provide a free education, it is often difficult for them to provide the extra experiences or resources that make learning more interesting. We ask for a voluntary donation from each family paid early in the year. Other activity fees are charged during the year to pay for class trips, outings, camps, and performances and advance notice will be given.

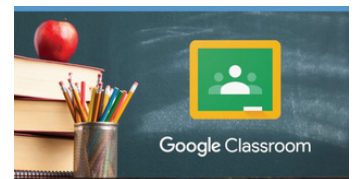
Our school account is bank account: 03-1568-0009205-00 Te Miro School Board of Trustees

DEVICES & BYOD (Bring your own device)

The school provides Chromebooks and iPads to support learning in classrooms. We do not expect families to provide these for learning though students in Years 7 & 8 are encouraged to bring their own device (BYOD) to get more familiar with high school. Cambridge High School uses Microsoft Office whilst we use G Suite for Education.

GOOGLE CLASSROOM

Our senior class uses Google Classroom to facilitate paperless communication between teacher and students to streamline educational workflow. Classroom allows the teacher to create classes, post assignments, organise folders, and view work in real-time. Parents are able to have a login to see what their children are doing.



HEALTH & WELLBEING

If a child is injured at school, teachers and office staff as required, will administer first aid. If a serious accident occurs staff will give basic medical care, call for expert help as required, and notify parents/caregivers.

To stop the spread of infection, parents and caregivers are asked to keep children at home if they are unwell. In the case of vomiting or diarrhoea, children should not return to school until 24 hours since the last incident. If a child becomes unwell at school, parents/caregivers will be contacted and asked to collect the child.

Children who require medication at school will need to leave this at the office. Parents will be asked to leave details and sign our medication forms.

Food Allergies

Parents of students with allergies are asked to provide an action plan arranged with a medical practitioner.

It is very important that our records of home, work, doctor, and other emergency numbers are up to date. Please let the office know if there are any changes.

HOME LEARNING

Te Miro learners are asked to engage with home learning four times per week. We believe there is huge benefit for learners when they have the opportunity to practise and apply learning at home, and we value the partnerships with parents and caregivers.

At Te Miro School, home learning is:

INDIVIDUAL & RELEVANT – learners will bring home tasks that are specifically designed to reinforce and practice learning at an appropriate level.

ENJOYABLE & STRESS-FREE – set tasks are designed to be short, fun, and practical.

PURPOSEFUL – home learning reinforces learning at school and vice versa.



HOURS

9:00am	School starts
11:00am-11:30am	Morning Tea
12:30pm-1:15pm	Lunch
3.00pm	School finishes
3:30pm.	All students off site unless in After School Care or supervised by a parent.



INTERNET SAFETY

Our students have access to and are encouraged to use a variety of online tools for research, communication and collaboration. With this great opportunity comes the responsibility to act appropriately and be safe in online spaces. Throughout their time at Te Miro School we deliberately and explicitly teach students knowledge and skills they need to be able to participate and contribute safely when using the internet.

Our safety guidelines state that students must have a signed permission form before accessing and using the internet. There is a copy of this form included in the enrolment pack, and extra copies can be picked up from the office.

ISSUES/ CONCERNS

If you have any concerns regarding any aspect of your child's school life, please feel free to contact his/her teacher or the principal. We very much value your input and look forward to working with you and your family.

LIBRARY

Classes visit the library at least once weekly. During these times, children are invited to choose and issue up to two books to be taken home for reading. These can be returned any time during the following week into library boxes in the classrooms. We appreciate parent/caregiver support to ensure the books are returned on time.

LOST PROPERTY

The ideal is to avoid lost property and this is achieved by clearly naming all property so it can be returned. This includes lunch boxes, drink bottles, shoes, hats and clothing. We do not encourage bringing toys from home.

LUNCHES

We encourage children to make healthy choices in their lunchboxes. During lunchtime they are encouraged to eat their carbohydrates (e.g. sandwiches) first, followed by fruits, and treats (e.g. chips, cakes) last. At Te Miro School we promote wrapper free lunch boxes and healthy food choices. Children sit to eat from 12:30pm to 12:45pm.

Occasionally, the Ahurei Group will organise a lunch to be ordered on a Friday. You will be informed of these days with plenty of time to order. All of the proceeds go towards the camps or trips

MUSIC

Most of our students learn the guitar (for a small fee) and there are a number of opportunities to learn and perform music. Kapahaka is performed by the Year 4 to 8 students and other musical instruments can be learned here but this is outsourced to qualified music teachers.



OFFICE HOURS

Our wonderful Office Administrator, Jennie, is available in the office to help with enquiries on Mondays, Tuesdays, Wednesdays, and Fridays from 8.30am - 2.00pm.

Please remember to let us know if your child/ren is going to be absent.

PARENT HELP

Teachers value parental help in their programmes. Check with your classroom teachers to see how you can help. Other opportunities include helping with reading, library duties, assisting on excursions and camps, or helping during working bees. Please be aware that parents accompanying any overnight trip must be police vetted.

Another way to contribute to this partnership is to comment on our Facebook page.

PAYMENTS

From time to time children will be required to pay for various items or class trips. You will always be informed of these costs that will then be added to your school account. A summary of your account will be sent home at the end of each month for prompt payment. A phone call is appreciated if you are unable to make payment.

Our Bank Account is 03-1568-0009205-00

PERFORMANCES

Students get many opportunities to perform at Te Miro. A whole school production and singing Christmas Carols at the Cambridge Town Hall happen bi-annually. There is also the Mid Winter Matariki Festival and various guitar performances throughout the year.



PLAYGROUP

Te Miro Playgroup meets every Wednesday from 9 am to 1 pm and is based at the school. For more information email temiroplaygroup@gmail.com or join us on Facebook.

PTA

Te Miro School has a very active and effective PTA group. The team raises a significant amount of funds each year through planned events and grant applications. New members are always welcome. Please email pta@temiro.school.nz to get involved.



REPORTING TO PARENTS

A summative report of your child's progress and achievement against the NZ Curriculum level expectations for their year level is provided twice a year in Term 2 and Term 4. At any time during the year, if you would like to discuss your child's progress, you are able to make an appointment at a time convenient to both you and your child's teacher and you're encouraged to attend a goal setting meeting in term 1 and a progress meeting in Term 2.

REWARDS

At Te Miro School we do not use rewards such as stickers, certificates or grades. We want the focus to be on the achievement rather than the reward. We share and celebrate learning, sporting, and artistic successes regularly throughout the school day, reflection time, and school assembly. Through specific feedback, we support students in developing self-esteem as learners and to care, growing courage, creativity and curiosity.

SCHOOL CLOTHING

Please ensure your child's clothing is named. You can purchase a Te Miro Polo Shirt from the office for \$35.00. Children are encouraged to wear these on school trips. In terms 1 and 4, a sunhat is compulsory and shoulders must be covered. School hats can be purchased from the office for \$25.00. Some Polar Fleece are available for purchase too.

Students will also need to have a pair of gumboots for our Bush Class. We do have a supply of wet weather gear (overalls and jackets) but you are welcome to wear your own.



SCHOOL ZONE

Te Miro School does not have an enrolment scheme which means we can discuss the possibility of students attending our school from outside of our area. A discussion with the Principal will determine whether Te Miro School is the right place for you and your child/ren.

SPORTS

We encourage all children to be a part of a team sport. Sport teams for Cambridge Schools are organised by Clubs who will endeavour to put all of our children into the same teams. Please inquire at the office if you would like more information.

Team Sports available:

Winter: Soccer, Rugby, Netball (Future Ferns for younger children), Hockey, Miniball/Basketball, Inline Hockey

Summer sports: Cricket, Touch, Softball, Inline Hockey

We realise what a commitment it is for children to do team sports so we will work with you and your family.



STATIONERY

For those students beginning on the first day of each school year, stationery will be ordered for term. If your child begins throughout the year you will receive an adjusted stationery list when you enrol your child. Any books not used this year may be used next year. Book bags are a stationery item and used to take books home.

SWIMMING POOL

We are incredibly fortunate to have excellent swimming facilities on site. Our two pools – one small 'learn to swim' pool and one deep pool – are very well maintained by a sub-committee. All students are given a set of at least 10 small group lessons similar to that of paid block lessons for free during school time.

The pools are open and available for community use after school hours, and during holidays. Families are invited to purchase a key fob for access during these times.



TRANSITION TO SCHOOL

We love making connections with four year olds and their families, and we know how important a great transition to school can be. To support this, we work with the families to determine what works best for them. Our tamariki that transition from Te Miro Playgroup to School, find settling in a lot easier, so we urge you to try it out. Visits in the classroom are usually on the same day as Playgroup so parents can attend.

Year 7 & 8 (Ahurei)

Ahurei students attend Technical Arts at Cambridge Middle School once a week from 1pm until 3pm. They experience 8 to 10 weeks of Digital Technologies, Visual Art, Food and Materials. They are also given many opportunities to be leaders of learning in our school. In alternate years they participate in NYLD and the WILSS Leadership programme. Ahurei also learn a second language via VLN (Virtual Learning online).

WHEELS IN SCHOOL

Students can bring wheels to school any day of the week. We have a dedicated bike track and plenty of concreted areas. We also have 12 bikes for use at school. When using wheels of any kind, children must wear a helmet and covered in shoes.

ZERO WASTE

Te Miro is proud to be a Green Gold Enviro School and strives to become a zero waste school as part of our commitment to becoming a sustainable community. We encourage everyone to bring their food in reusable containers to limit the amount of packaging and waste.